



**Application For Associate Membership**

**Referring Member's Name:** \_\_\_\_\_

For eligibility and instructions, see reverse side. **PLEASE PRINT CLEARLY OR TYPE.**

Organization	Staff ID No.	Effective Date Of Appointment ____/____/____		
<input type="checkbox"/> Mr. <input type="checkbox"/> Miss <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	1. Last Name Name	First Name	Middle	<input type="checkbox"/> Single <input type="checkbox"/> Married
2. Email Address	3. Room Number	4. Work Phone	5. Home Phone	6. Date of Birth ____/____/____
7. Employment Status <input type="checkbox"/> Active <input type="checkbox"/> Retired on Pension <input type="checkbox"/> Widowed on Pension <input type="checkbox"/> Contractual	8. Home Address _____ _____ _____		<i>Internal Use Only</i> Membership # _____ Status: _____ Category: _____ Activity: _____	

9. Family Information

a. Name of Spouse / Domestic Partner \_\_\_\_\_ /\_\_\_\_/\_\_\_\_

b. Family Members under age 24 (or over 24 if dependency allowance is received for medical reasons)

<u>Name</u>	<u>Relationship</u>	<u>Date of Birth</u>
_____		____/____/____
_____		____/____/____
_____		____/____/____
_____		____/____/____
_____	Live-in Domestic*	____/____/____

\*See back of form for details.

10. Action Desired (**A one month notice is required for enrollment, change or cancellation of memberships**).

a. I wish to enroll in BWRC as an associate member (please choose a category): \_\_\_\_\_GOLF    \_\_\_\_\_NON-GOLF

b. I wish to reactivate my membership from absentee status (in the category indicated above)

c. I wish to switch to retiree status.

d. I wish to switch to suspended status because of the following: (Check **1** line only)  
       \_\_\_\_\_ Official assignment away from Washington, D.C.    \_\_\_\_\_ Change of status to leave-without-pay / study leave

e. I wish to **cancel** my membership in BWRC, Inc. I realize that I will not be eligible for membership again until **2 years** from the effective date of action. I am returning the membership card(s) issued. (**Membership will terminate at the end of the month.**)

f. I wish to change my membership to the category marked above. I realize that I **may not** change back to my former category within one year of the effective date of this action.

g. I wish to (Circle **1**) **add / delete** a dependent to/from my membership:

_____	_____	____/____/____
Name	Relationship	Date of Birth

Payment Options (Check **1** only)

Payroll Deduction  
If no option exists for payroll deduction then choose one of the following:

Annual Billing (each May 1 dues are due in advance) OR

ACH (monthly deduction from checking or savings account- please contact the Center for the form)

**\*\* Desired Month of Action/Enrollment: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_ \*\***

**Note: Membership enrollment or changes take effect on the first of the month. Cancellations and suspensions are effective on the last day of a month.**

I hereby authorize the Treasurer of my organization to deduct the appropriate membership fees from my salary or pension check each pay period for a minimum term of one year . I hereby agree to abide by the terms and conditions of membership in the Bretton Woods Recreation Center, Inc., as set forth in its Charter, By-Laws, and Rules and Regulations, which may from time to time be adopted or amended by the Center. I also agree to notify the BWRC membership office promptly of any changes affecting my eligibility in both my family and employment status.

**This is to certify that the applicant is admitted to membership in the Center together with the family members listed above.**

Signature of Applicant	Date	Certifying Officer (BWRC)	Date
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## **I. ASSOCIATE MEMBERS**

### **A. Eligibility**

Subject to the By-Laws, the following are eligible to become associate members:

1. Persons on the payroll of specified international organizations in the Washington area for 20 or more hours of service each week.
  - a. Retirees (and widows and widowers of retirees) receiving a pension from specified international organizations.
  - b. Individuals taking early retirement from an eligible organization, if the member's age plus years of BWRC membership total at least 60.
2. The children of current Fund members who no longer meet the dependency classification may become "Junior associate" members, or full associate members with payment of the specified assessment fee. The option to be a "Junior associate" is valid only until the child reaches the age of 35. Thereafter, if the individual wishes to continue associate membership, the applicable assessment fee must be paid. Until the assessment is paid, the membership under this section will automatically terminate if the membership of the "current Fund member" is terminated in any manner except by death of the Fund member. After the assessment fee is paid, the associate membership is no longer tied to the Fund parent/member.
3. Associate members who resign from their eligible organization prior to retirement are eligible to maintain membership as associate members provided that they have completed at least ten years of employment at the eligible organization and at least ten years of BWRC membership. Those members or associates who qualify under this section with ten years of employment, but who have between five and ten years of BWRC membership, and who nonetheless wish to continue their membership, may meet the "years of membership" requirement by retroactively paying the relevant annual dues. The retroactive dues will be based on the current associate rate.
4. The BWRC Board may authorize associate membership for individuals in the following categories considered to be closely related to the Fund:
  - a) Former IMF Executive Directors and Alternate Directors; and b) Certain individuals whose membership is deemed by the Managing Director to be in the interest of the Fund; and c) A few other named individuals who satisfy the criterion of being closely related to the Fund (e.g., the Ombudsman, the Chairman of the Grievance Committee, the Fund on-site managers of certain companies with which the Fund has a contractual agreement, and the managerial staff of the Bank-Fund Staff Federal Credit Union); and d) Certain member-sponsored relatives of Fund members (other than children, for whom separate eligibility rules apply). These are limited to parents and parents-in-law of the member. Subject to the ceiling on associate members, and the provisions set out below, such persons will be eligible only so long as the sponsoring member retains BWRC membership, and their eligibility will be subordinate to the eligibility of staff or retirees of eligible international organizations other than the Fund. Assessment fees paid under this category are not reimbursable.

### **B. Types of Membership**

1. Golf- membership entitles the member to use all facilities including the four major sporting facilities (golf, tennis, swimming and soccer).
2. Non-Golf- membership entitles the member to use all facilities except the golf facilities.

### **C. Dues**

1. Each golf associate member pays the same amount of dues, fixed annually by the Board of Directors.
2. Each non-golf associate member pays the same amount of dues, fixed annually by the Board of Directors.

Dues of associate members are payable annually in advance (May 1 through April 30), or by payroll or pension deduction where satisfactory arrangements have been made for such a facility. A monthly ACH option is also available from a checking or savings account. A special form is needed for the ACH option, contact the Center for details.

### **D. Special Assessment**

All new and re-joining associate members will pay an assessment. The amount is fixed annually by the Board of Directors.

### **E. Family Privileges**

1. The following individuals may use the Center's facilities on the same basis as the associate member:
  - a. Spouse / Domestic partner
  - b. Children under 24 or those above age 24 for whom a dependency allowance is received for medical reasons.
2. Associate family members may be accompanied by guests upon payment of prescribed guest fees and subject to the rules on guests.
3. Family privileges entitle any associate member's live-in domestic employee who accompanies the member, his spouse, or his dependent to: enter the swimming area and pool without payment of a fee. Guest fees and rules apply to use by the live-in domestic employee of all other BWRC facilities.

### **F. Ceiling on Total Number of Associate Memberships**

1. The Board of Directors has established a ceiling on the total number of associate memberships (currently at 475) which applies to all applicants. The principal purpose of the ceiling is to achieve, over time, both a manageable level of overall membership and an appropriate balance between the total number of Fund memberships and the total number of associate memberships.
2. New applications for associate membership above the ceiling are placed on a waiting list arranged by date of receipt at the BWRC membership office. When the number of active associate memberships falls below the ceiling, applications are processed in chronological order.

### **G. Suspended Membership**

An associate member posted abroad by the relevant employer organization for six months or more, or quitting the Washington area for six months or more on leave (including study leave or leave without pay), may temporarily change to suspended status without payment of dues. Such a member making a brief visit to the Washington area may use the BWRC facilities upon application to the General Manager and the payment of the relevant guest fees. Upon completion of the assignment or leave, the member may apply for resumption of regular membership and a new membership card.

## **II. MEMBERSHIP ADMINISTRATION**

Associate membership applications and information are available through the BWRC membership office at the Center at 301-948-5497 extension 315. Applications are processed within 30 days and memberships are made effective on the 1<sup>st</sup> of the month. Each BWRC member receives a membership card with his name and member number. The membership card allows the member to use the Center's facilities and to charge to his account. All purchases at the center must be charged to the member's account or to an accepted charge card (currently Visa and MasterCard). Commercial credit cards may be used for purchases at the point-of-sale. However, credit cards may not be used to pay on members accounts.