



*Joint Japan/World Bank
Graduate Scholarship
Program
(JJ/WBGSP)*

Regular Program

2013 Application Form



THE WORLD BANK

Joint Japan/World Bank Graduate Scholarship Program

APPLICATION GUIDELINES

Please note that applicants are encouraged to seek admissions in institutions listed in the website under **Preferred Universities**.

Paper copies of completed applications and required documents as listed in Annex 2 should be sent to:

The World Bank
Joint Japan/World Bank Graduate Scholarship Program
1818 H Street, NW - MSN J4-402
Washington, DC 20433
USA

APPLICATIONS SENT BY FAX OR EMAIL ARE NOT ACCEPTED.

The application together with ALL supporting documentation must be received in the Scholarship Program Office by the deadline of March 31, 2013. Applicants should make the necessary provision to ensure receipt of their application package before the deadline. The program Secretariat is not responsible for any possible delay in mail delivery.

Applicants will be notified of results BY THE END OF JULY 2013.

Attention! This application form is not valid for the JJ/WBGSP Partnership Programs or for Japanese universities which require applicants to apply directly to the university.

For more information about these programs, please visit the Program website:
<http://www.worldbank.org/scholarships>

Name: _____
SURNAME/FAMILY/LAST NAME (First/Given Name) (Middle Name)

EDUCATION

Bachelor's Degree (please complete the following):

You must have received a Bachelor's Degree to apply for award.

Have you earned a Bachelor's Degree? Yes No

Institution, Country:	
Degree Name:	
Graduation Date (mm/yyyy):	

Have you completed any graduate studies? Yes No

Institution	Country	Degree Name	Start Date (mm/yyyy)	End Date (mm/yyyy)

Have you taken any other courses outside your country in the last 3 years?

Institution	Country	Degree Name	Start Date (mm/yyyy)	End Date (mm/yyyy)

Name:	_____	_____	_____
	SURNAME/FAMILY/LAST NAME	(First/Given Name)	(Middle Name)

Type of organization you currently work for:

- Central Government
- Regional/Local Government
- Financial Institution (Bank, Insurance, Micro-credit), etc.
- Public Services/Utility Providers (Health Care, Education, Waste Management, etc.)
- Academic/Research Institutions
- International/Regional Organizations
- Not-for-profit/Non-Governmental Organizations (NGO)
- Private Sector
- Other

If other, please specify: _____

Number of years of full-time employment after first university degree: Less than two years
 More than two years

EMPLOYMENT RECORDS:

You must be working full time at time of application and at the time of receiving the award.

The applicant must have at least two years of recent **full-time** professional experience acquired after the completion of a university degree.

List below the information for the **full-time** positions you have held (most recent first).

Organization/ Company Name	Department	Position	Start Date (mm/yyyy)	End Date (mm/yyyy)

Name: _____ SURNAME/FAMILY/LAST NAME (First/Given Name) (Middle Name)

VOLUNTEER/COMMUNITY INVOLVEMENT:

List below any relevant volunteer or community work you have done (most recent first).

Organization	Role/Position	Start Date (mm/yyyy)	End Date (mm/yyyy)

STATEMENT OF PURPOSE

Please respond carefully to all the following questions. Your statements to the questions below play an important role in the evaluation of your application. Try to be concise and precise.

1. Describe your most significant professional achievement and your reasons for viewing it as such. (Limit to 150 words).

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Name:

SURNAME/FAMILY/LAST NAME

(First/Given Name)

(Middle Name)

STATEMENT OF PURPOSE (CONTINUED)

2. Why, at this particular juncture in your career, do you feel it is important to pursue a master's degree? (Limit to 150 words).

3. How will you use the knowledge and skills acquired through your course of study to address the development needs of your country? (Limit to 150 words).

Name: _____ SURNAME/FAMILY/LAST NAME (First/Given Name) (Middle Name)

STATEMENT OF PURPOSE (CONTINUED)

4. What are your future career plans? Where do you see yourself in 5 years, 10 years? (Limit to 150 words).

5. Please explain any major gaps in your education or employment, or explain any other special circumstances that should be considered with your application. (Limit to 150 words).

Signature Page

1. I certify that:
 - the information in my application is accurate, complete, and honestly presented;
 - any information submitted on my behalf, including letters of recommendation, is authentic;
 - I have written the statement of purpose section without editing or translation by anyone else;
 - I am in good health; and
 - I understand and agree that any offer of scholarship will be rescinded if any misrepresentation or material omission in the information provided in this application is discovered at a later date.
2. I authorize universities I have attended or may attend in the future under a JJ/WBGSP scholarship to release my academic records to the JJ/WBGSP Secretariat, including, but not limited to, transcripts and admission letters.
3. I acknowledge that in accepting the JJ/WBGSP scholarship, I commit myself to return to and work in my home country after completion of my study program.
4. I consent to the employment restriction policy of the JJ/WBGSP and acknowledge that I will not be able to work at the World Bank Group or IMF for three years after completion of my academic program.

Name: _____

Signature: _____

Date: _____

Name: _____
 SURNAME/FAMILY/LAST NAME (First/Given Name) (Middle Name)

LIST AND ADDRESSES OF YOUR RECOMMENDERS

PLEASE USE MODELS IN ANNEXES I(A) AND I(B) FOR THE RECOMMENDATION LETTERS. ACADEMIC RECOMMENDATIONS ARE EXPECTED TO BE PROVIDED BY FORMER PROFESSORS OR ACADEMIC SUPERVISORS. PROFESSIONAL RECOMMENDATIONS ARE EXPECTED TO BE PROVIDED BY FORMER DIRECT OR INDIRECT SUPERVISORS.

Academic Recommender (1)

Name: _____

Position: _____

Organization: _____ Department: _____

For how long has the recommender known you? _____

In what capacity has the recommender interacted with you? _____

Academic Recommender (2)

Name: _____

Position: _____

Organization: _____ Department: _____

For how long has the recommender known you? _____

In what capacity has the recommender interacted with you? _____

Professional Recommender (1)

Name: _____

Position: _____

Organization: _____ Department: _____

For how long has the recommender known you? _____

In what capacity has the recommender interacted with you? _____

Professional Recommender (2)

Name: _____

Position: _____

Organization: _____ Department: _____

For how long has the recommender known you? _____

In what capacity has the recommender interacted with you? _____

Name of Applicant:	_____	_____	_____
	SURNAME/FAMILY/LAST NAME	(First/Given Name)	(Middle Name)

LETTER OF RECOMMENDATION – ACADEMIC (2 recommendation letters are required)

Recommender's Name: _____

Title: _____

Institution: _____

Address: _____

Telephone: _____

Email: _____

Recommender's Signature

Date

To the Recommender: The information you are providing concerning the above-named applicant is an important part of the Scholarship Program's review process. The questions posed below suggest the kind of information which the reviewers find useful, but you are welcome to give us your assessment of the applicant in whatever format you think suitable. The letter of recommendation is confidential; please return the completed recommendation letter to the applicant in a sealed envelope with your signature across the flap. The deadline for receipt of application materials in our Program office is March 31, 2013.

1. ON THIS SCALE, PLEASE RATE THIS SCHOLAR RELATIVE TO HIS/HER CLASSMATES:

	AVERAGE	TOP 25%	TOP 10%	TOP 5%	TOP 2%
ACADEMIC PERFORMANCE	_____	_____	_____	_____	_____
INTELLECTUAL PERFORMANCE	_____	_____	_____	_____	_____
CREATIVITY AND ORIGINALITY	_____	_____	_____	_____	_____

PLEASE ANSWER THE FOLLOWING QUESTIONS (add pages as needed):

2. How long have you known the applicant and in what capacity?

Name of Applicant: _____

SURNAME/FAMILY/LAST NAME (First/Given Name)

(Middle Name)

3. What is your assessment of the applicant's intellectual strengths and academic achievements? Please provide details about any specific academic honors and awards.

4. What is your assessment of the applicant's academic potential and ability to handle a graduate study program and advanced research work in a competitive international environment?

Name of Applicant: _____

SURNAME/FAMILY/LAST NAME

(First/Given Name)

(Middle Name)

LETTER OF RECOMMENDATION – PROFESSIONAL (2 recommendation letters are required)

Recommender's Name: _____

Title: _____

Organization: _____

Address: _____

Telephone: _____

Email: _____

Recommender's Signature _____

Date _____

To the Recommender: The information you are providing concerning the above-named applicant is an important part of the Scholarship Program's review process. The questions posed below suggest the kind of information which the reviewers find useful, but you are welcome to give us additional assessment of the applicant in whatever format you think suitable. The letter of recommendation is confidential. Please return the completed recommendation letter to the applicant in a sealed envelope with your signature across the flap. The deadline for receipt of application materials in our Program office is March 31, 2013.

PLEASE ANSWER THE FOLLOWING QUESTIONS (add pages as needed):

1. How long have you known the applicant and in what capacity? What characteristics or attributes best describe the applicant?

2. Please describe the applicant's professional strengths and achievements. We would also be interested in details about the applicant's participation in development projects and professional recognition and awards.

Checklist Application Package

You **must** submit all of the items below or your application will not be processed. Please note the scholarship program may request original copies at another stage of the application process.

- (a) your completed application form with signature page (you must sign);
- (b) a current curriculum vitae (C.V.) not exceeding two pages;
- (c) current unconditional admission letter(s) to a development-related master's degree program;
- (d) proof of employment for each of the employment records listed in page 4;
- (e) two professional and two academic recommendation letters (Annexes 1(a) and 1(b));
- (f) certified copies of all your university degrees and corresponding transcripts of grades; and
- (g) proof of nationality and/or date of birth (e.g., copy of passport or birth certificate)
- (h) I have requested at least two recommendations to be sent on my behalf.

All certificates must be submitted or translated into one of the World Bank's official languages: English, French, Spanish or Portuguese.

- Documents cannot be returned. Therefore, copies of all supporting documentation and ***not the originals*** should be sent. Please note: originals may be requested at a later date if needed.
- Applications are not held over to the following year.
- Incomplete applications are not processed.

The application together with ALL supporting documentation as enumerated above must be received in the Scholarship Program Office in ONE PACKAGE by the deadline of March 31, 2013.

Applications must reach the Scholarship Program Office at the following address:

The World Bank
Joint Japan/World Bank Graduate Scholarship Program
1818 H Street, N.W. – MSN-J4-402
Washington D.C. 20433 USA