

**Date of submission
(month, day, year)**

SUMMARY

**FUNDING PROPOSAL FOR CAPACITY BUILDING FOR POVERTY REDUCTION
STRATEGY TRUST FUND (PRSTF)**

A. COUNTRY

B. PROJECT NAME

C. SUMMARY OF PROPOSAL ACTIVITIES

D. AMOUNT OF GRANT REQUESTED

E. STEERING COMMITTEE APPROVAL

Please indicate:

When the proposal was approved by the in-country steering committee?

Who attended the steering committee?

If the donor(s) do not have an in-country representative, how and when was their approval sought and gained?

**FUNDING PROPOSAL FOR CAPACITY BUILDING FOR
POVERTY REDCUTION STRATEGY TRUST FUND (PRSTF)**

A. COUNTRY

B. PROJECT NAME

C. WORLD BANK TASK MANAGER/TASK TEAM LEADER

D. BACKGROUND

1. Briefly describe your country's progress to date with the PRSP or any similar national poverty reduction process.

2. Briefly explain why your country's needs for capacity building.

E. PROJECT DESCRIPTION

1. Outline the overall proposed activities, including components.

2. Briefly describe how the project activities are critical to the successful development and implementation of the PRSP activities.

3. Briefly describe how the proposed activities build sustainable country capacity. Outline any other relevant activities to build capacity that are planned or ongoing in your country.

4. Briefly describe how the proposal was developed and the extent to which it has been discussed and agreed with other stakeholders (e.g. government, NGOs, private sector, other donors).

F. EXECUTION ARRANGEMENT

Briefly describe the arrangements for implementing the grant, specifying the name of the executing agency(ies). **Please note that the World Bank is prohibited from executing activities.** Outline any weaknesses in the implementation capacity of the executing agency and explain steps to be taken during the implementation to improve capacity.

G. TIMETABLE FOR ACTIVITIES

Please provide a timetable of key activities and any outputs. As activities are monitored, and any request for an extension of closing dates will be reviewed, against the timetable, please make realistic assumptions.

H. LOGICAL FRAMEWORK (LOGFRAME)

The logframe presents a summary of the proposal and shows how the progress and achievements of the project will be monitored and evaluated.

Brief description	Performance Indicators	Monitoring and Evaluation	Assumptions
1. Overall strategic goal			
Provide a one sentence statement of the long term strategic goal as related to the strengthening of the PRSP process	Please indicate key performance indicators to measure progress towards long term strategic goal	Indicate where information to verify each indicator may be found	These assumptions often involved conditions, actions or responses outside the project
2. Project Development Goal			
Provide a one sentence statement of the objective to be achieved at the end of the project, assuming its successful delivery. The objective should be realistic, specific and measurable.	Outcome/Impact indicators:	Project reports/Process involved:	From objective to goal
3. Expected outputs			
State the expected deliverables at the end of the project. There should be one deliverable for each component of the project. These should be easy to measure as reflected in the key performance indicators	Output indicators:	Project reports/supervision missions/Evaluation reports:	From outputs to objectives:
4. Project components/activities			
List each project component as a main heading, followed by a list of major activities that are funded under it.	Inputs (budget for each component):	Progress reports/disbursement reports:	From components to outputs:

I. FINANCING PLAN

Amount requested from PRSTF 1/	\$US
Co-Financing	
IDA	\$US
Government (in kind and/or cash)	\$US
Other (please specify)	\$US
TOTAL	\$US

1/ Total grant amount requested must add up to the totals on Sections J and K below.

J. USE OF GRANT FUNDS

Please complete the Use of Grant Funds table in excel by clicking on the table below



PRSTF GRANT-COST-TABLE-FORM.xls

. This table is also accessible at the PRSTF website.

K. ESTIMATED DISBURSEMENT SCHEDULE

Please complete Estimated disbursements table for the grant in excel by clicking on the table below.



PRSTF-Estimated-Disbursements-form.xls

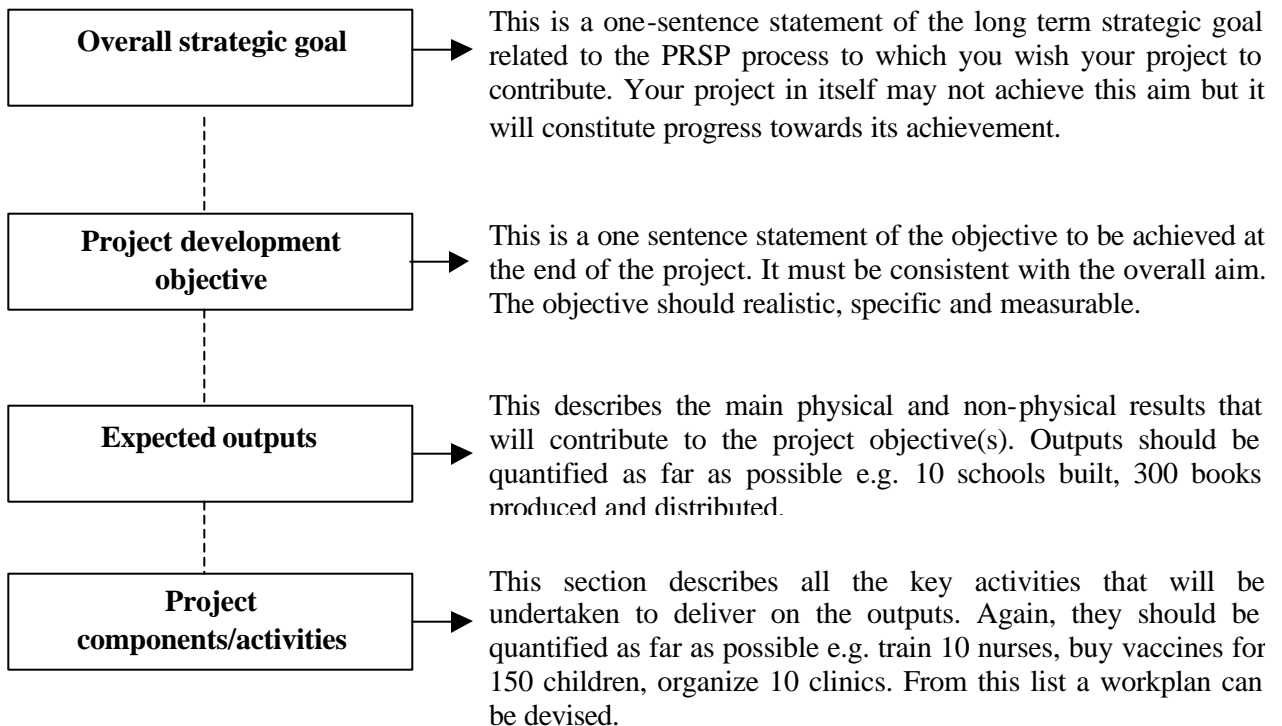
This table is also accessible at the PRSTF website.

ANNEX 1: COMPLETING THE LOGFRAME

A logical framework allows your proposal to be set out in one document and to identify clearly the steps that need to be taken throughout the course of the project implementation. By using this framework, any flaws in the project rationale quickly become apparent. There are 4 columns that need to be completed for the logframe and below is a suggested approach.

Column 1: Description

The logical framework starts with the completion of the first column from top to bottom as follows:



Column 2: Performance indicators

The next step in drawing up a logframe is to work across and identify **measurable indicators** for each of the four aspects of the project drawn above. Indicators will be the evidence, either quantitative or qualitative, which will be used to measure how far the goal, objectives and outputs have been achieved. For the activities, the indicators used are the **inputs** needed, in other words all the human and other resources required to undertake the activities. From this list a project budget can be derived.

Column 3: Monitoring and evaluation

After establishing indicators, it is important to identify **means of verification** by which the indicators can be checked. Again, working across, identify the sources of information or data which can be used to assess progress against the indicators. For example, accounts could be used to assess expenditures on project activities, while an inspection may be used to prove a vaccination clinic was held.

Column 4: Assumptions

Finally, each of the boxes above are linked together by **assumptions** . It is easiest with this column to work bottom to top and explain the assumptions that are behind the idea that the inputs/activities will lead to the outputs; which in turn will achieve the project objective; which in turn will contribute to the fulfillment of the overall aim. Testing these assumptions and explaining why you think it is fair to make them is a critical aspect of the logical framework process.