

For Office Use Application Number: _____ Date Received: _____
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Grant Application Small Grants Program

Sri Lanka Country Office, WORLD BANK

Executive Summary (Please type using no more than one page)

1. Date:
2. Name of organization:
3. Contact person and title:
4. Address:
5. City, Country, Postal Code:
6. Telephone:
Fax:
Email: _____ Website (if available): _____
7. Mission statement of the applicant organization
8. Purpose of funding request and how this activity relates to civic engagement
9. Target population and number benefiting from the proposed activities
10. Expected outcomes of the activity
11. Plans for learning and knowledge sharing
12. Period this funding request will cover
13. Amount of request (Details under Activity Income)
14. If your organization has received previous support from the World Bank, please list the year, amount, and describe for what purpose:
15. Authorizing signature of the applicant organization's executive director or board chair:

Signature:

Name (print):

Title:

Budget for the Proposed Activity

Please (1) provide the necessary information for each budget item, and (2) indicate the funding source(s) that will cover the expense. Use as much space as necessary. All items must be related to the activity.

<u>Item</u>	Contribution from Applicant	Contribution from Other Donors	Contribution from the World Bank	Total
Professional Fees (list consultants and fees)				
Travel (specify)				
Equipment (specify)			World Bank Funding not allowed for equipment	
Supplies, Printing, Copying, Telephone, Fax, Postage, and Delivery (specify)				
Evaluation (specify)				

Attachments

Please attach the following documents to your proposal, if available:

- ✓ Complete list of the applicant organization's senior staff and board of directors;
- ✓ Most recent annual financial statement listing income sources (audited if available);
- ✓ Organization's projected income and expense budget for current fiscal year, listing income sources;
- ✓ Copy of the applicant organization's registration status;
- ✓ Latest annual report.

<http://www.worldbank.org/>

Final Report
Small Grants Program
Sri Lanka Country Office, WORLD BANK

Organization Contact Information

1. Date:
2. Name of grantee organization:
3. Contact person and title:
4. Address:
5. City, Country, Postal Code:
6. Telephone:
7. Fax:
8. Email:

Narrative Report

Please provide the information requested for this section in no more than two single-spaced pages.

9. How did the grant contribute to civic engagement for empowerment of marginalized and vulnerable people?
10. List outcomes of activity on beneficiaires/participants.
11. What are the key lessons learned from activity implementation?
12. Describe the participation of partner organizations, including any funds that have been raised from other sources.
13. How are you using and sharing the lessons learned from this activity, both internally and externally?

Financial Report

14. Please provide a statement of accounts including contributions from your organizations and funding leveraged from other sources.
Explain any variances of 10% or more between budgeted and actual expenses for any item.
15. Please attach any relevant materials from the activities.

Authorizing signature of the applicant organization's executive director or board chair:

Signature:

Name (print):

Title: