



## **Vietnam Innovation Day Application Form**

### **“Innovation For Disadvantaged Children and Youth”**

*(All documents must be submitted in Vietnamese and, if possible, English.  
Please type or write your answers on separate sheets using the format below;  
and do not bind application with hard covers.)*

#### **I. PROJECT IDENTIFICATION**

1. **Project Title:** *Please describe in one line the name of your project*
  
2. **Funding request :** There are two major sources of funding as below. These funds require different criteria for application and evaluation. Please show the one source of fund that you want to apply to. You cannot apply to both funds for the same project.
  - World Bank and other donors; or
  - PEDC – MoET

#### Notice:

- World Bank will award grants to innovative proposals from individuals and organizations addressing the needs of youth or targeting both children and youth. Grant awards are eligible Vietnamese individuals and organizations. International organizations can only apply in cooperation with a Vietnamese partner bearing primary implementation responsibilities.
- MoET will award grants to innovative proposals from only organizations (not individuals), addressing only the needs of children.

*(For more details about “Eligibility Criteria of Participants”, please refer to the program descriptions. )*

3. **Location of Project:** *Please provide name of town or village, district and province where your project would be implemented*
  
4. **Implementing agency/individual:** *Please write a short description about your group/organization. The passage should answer the following questions: When was it started? By whom? Who are the members? How many staff members do you have? What are their background and experience? How is the organization managed (please draw an organization chart)? What are your objectives? Where do you receive your funding from? What are some of the development projects already executed by your organizations and how did*

*you implement them? Where did you get funding for those projects? Have any of your projects been funded by one of the co-sponsors for this event? Which ones? Has the project been successfully implemented?*

**5. Contact information of proposal author:**

Name:

Address:

Telephone:

Fax:

Email:

Name of person(s) responsible for project:

Title:

Telephone:

Fax:

Email:

**6. Banking information (if available):**

Account Name:

Account holder's Name:

Account Number:

Name of financial institution:

Address of financial institution:

Account type (*Please mark one*): US\$.....VND.....

**II. PROJECT DESCRIPTION**

*Please describe the innovation you are proposing. The information should include details on the following:*

- (1) the socio-economic situation of the community;*
- (2) the specific problems to be addressed and why the problems need to be addressed;*
- (3) how will the problem be tackled by your proposal?;*
- (4) what is innovative about the idea?;*
- (5) who is the target group?;*
- (6) what are your success criteria?;*
- (7) any other details you would like to add that would help us better understand your initiative and proposal.*

**7. Please also answer these questions:**

- 7.1. Impact: *what is the expected socio-economic impact of the project on the target group (how many people do you expect the project could reach, what changes in awareness/behavior/attitude do you expect the project to bring about)*
- 7.2. Replicability: *How could the project be replicated in other geographic areas or communities?*

**III. PROJECT OUTLINE**

*Please provide a brief outline of the main activities and their expected completion dates*

**IV. BENEFICIARIES AND PARTICIPANTS**

1. Who will benefit from the project and how will these benefits be realized?  
*Please name the target group of recipient and/or beneficiaries, including different social or community groups or the number of men, women and children.*
2. Were the beneficiaries involved in the decision to seek funding, the planning and design of the project? If so, how?
3. How and to what extent will the beneficiaries participate in the implementation of the project?
4. What will be the beneficiaries’ future participation when the project has been completed?
5. Please list all the members of the local community responsible for submitting this proposal, including their positions and responsibilities. Please indicate key individuals to be involved in the implementation of the project.
6. How will the implementing agency maintain project results and assume responsibilities after completion of the project?

**V. PROJECT BUDGET**

*(Please specify if costs are in VND or US\$)*

1. Anticipated total project cost:
2. Funding requested from the Vietnam Innovation Day:
3. Project budget planning: *Please use the following table to outline the anticipated costs for major activities:*

Project Activities	Contributions By			
	Prize money	Recipient*	Others**	Total
1.				
2.				
3.				
4.				
5....				

Total				
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*Notes: Please break down the budget with as many details as possible. Show the budget by type of activity and who would contribute to each activity.*

*\* Please specify type of recipient: NGOs, government, private sector, etc.*

*\*\* Please specify the source of and reason for other contributions*

From what source of information do you know about this competition?

PREPARED BY:  
SIGNATURE:

POSITION:  
DATE: