



World Bank
Department of Institutional Integrity (INT)
Voluntary Disclosure Program (VDP)



VDP PROTOCOL 3

Participant Signs the Letter Inviting Them into the VDP

Once a party seeking to enter the VDP is determined to be eligible to enter the program, the VDP Primary Contact, acting as the liaison between the participant and the World Bank, arranges a meeting with the prospective participant so that the prospective participant may sign the letter inviting them into the VDP. By signing that letter, the prospective participant agrees to abide by the VDP Terms & Conditions. The VDP Terms & Conditions set forth all of the terms of the cooperation between the World Bank and the participant. It is a standardized form and is non-negotiable.

- A. Initial Meeting** - The VDP Primary Contact arranges a meeting with the prospective participant, preferably at the World Bank INT Department, in order to discuss:
1. The VDP Terms & Conditions;
 2. The programmatic elements of VDP;
 3. Details regarding the prospective participant's internal investigation; and
 4. Any concerns of the prospective participant.
- B. VDP Terms & Conditions** - The prospective participant signs the World Bank's letter inviting them into the VDP.
1. Upon signature by the prospective participant, the VDP Terms & Conditions become effective and the party is formally a VDP participant.
 2. The participant mails the signed letter to the INT Department.

