



OFFICE OF THE WHO REPRESENTATIVE
مكتب ممثل المنظمة

ITB NO. IRQ/01/2008

Date: 22-6-2008

INVITATION TO BID

Annex B

NOTES AND INSTRUCTIONS TO BIDDERS

1. Complete specifications must be provided. Offered specifications should be in line or higher than the minimum requirements indicated in the attached Annex A.
2. The offered Equipment, supplies and others must meet international standards and quality assurance criteria.
3. Wherever items offered are not exactly in accordance with the specifications set out or wherever alternatives are offered, it is the bidder's responsibility to furnish with their tender full descriptive specifications. Erasures or other changes in the bids must be explained or noted over the signature of the bidder.
4. The bidder should indicate whether he is an authorized agent, reseller or otherwise. The bidder should provide relevant certificate to this effect along with the company profile.
5. Bids must be received sealed marked on the outside with the bid number ITB NO. IRQ/01/2008.
6. Offers should be tax free exempted from all duties and quoted in US Dollar.
7. Delivery leads time (in calendar days). Please state the earliest delivery date.
8. Quotation must be valid for at least 60 days.
9. 10. Payments terms are 30 days net upon receipt of the received documents, proof of delivery from the end user for the contracted order stating that the goods, equipments have been inspected, accepted and are in accordance with the order.
10. WHO reserves the right to make multiple arrangements for any item or items, where, in the opinion of WHO, the lowest acceptable offer cannot fully meet the requirements, or if it is deemed to be in WHO interest to do so. Any arrangement under this condition will be made on the basis of quoted prices in second lowest and third lowest acceptable offer which is fully responsive and meeting all requirements. WHO also reserves the right to accept only part of the items and/or quantities quoted for. If a bid is conditional to this effect, it should be clearly mentioned in bid submission as "ALL or NONE".