

For Office Use
Application Number: _____
Date Received: _____

Grant Application¹ **Small Grants Program**

Insert Name of Country Office, WORLD BANK

- | | |
|--|---------------------------------|
| 1. Date:
2. Name of organization:
3. Contact person and title:
4. Address:
5. City, Country, Postal Code:
6. Telephone:
Email: | Fax:
Website (if available): |
|--|---------------------------------|

7. Mission statement of the applicant organization (if available).
8. Briefly describe your organizations' achievements and qualifications.
9. Purpose of funding request and how activity relates to civic engagement (summary):
10. Target population and number benefiting from the proposed activity:
11. Period this funding request will cover:
12. Amount of request (Details under Activity Income):
13. If your organization has received previous support from the World Bank, please list the year, amount, and describe the purpose of the funding:
- 14. Signature of person who is legally authorized to make commitments on behalf of the organization:**

Signature: _____
Name (print): _____ Title: _____

¹ Application and Final Report Forms were revised August 2003 to facilitate the collection of information.

Details of Activity

Please answer the following questions in the first column by placing an X between the brackets. Please answer the questions in the second column by writing a brief explanation in the space provided.

<p>15. Which of these purposes will your activity seek to accomplish? (Please check <i>only one</i> answer. If more than one applies, please check the most important answer.)</p>	<p>Please describe how your specific activity furthers this purpose.</p>
<p><input type="checkbox"/> Enhance dialogue or disseminate information between civil society organizations (such as, NGOs, grassroots organizations, citizens' groups) and/or public organizations (local government units, parliament, national government)</p> <p><input type="checkbox"/> Strengthen relationship or partnerships between civil society organizations (such as, NGOs, grassroots organizations, citizens' groups) and/or public organizations (local government units, parliament, national government) to promote civic engagement</p> <p><input type="checkbox"/> Other civic engagement purpose (Please explain in the right-hand column)</p>	
<p>16. What are the elements of your small grant activity? (Please check all that are applicable)</p>	<p>Please provide details:</p>
<p><input type="checkbox"/> Training (Please note who will be trained)</p> <p><input type="checkbox"/> Meeting/workshop/forum/ roundtable (Please note what type of institutions, organizations, governmental entities or groups will be participating)</p> <p><input type="checkbox"/> Creating or strengthen organizations, networks, or community groups</p> <p><input type="checkbox"/> Other organization-strengthening activity (Please describe)</p> <p><input type="checkbox"/> Creating new information resources</p> <p><input type="checkbox"/> Other (Please describe in the right-hand column)</p>	
<p>17. How will your activity benefit those who have been traditionally excluded from engagement, such as women, indigenous peoples, ethnic minorities? (Please check <i>no more than two</i> answers. If more than two apply, please check the two most important answers.)</p>	<p>Please provide details:</p>
<p><input type="checkbox"/> New skills or knowledge</p> <p><input type="checkbox"/> New awareness, attitudes or motivation</p> <p><input type="checkbox"/> New or expanded opportunities to interact with government</p> <p><input type="checkbox"/> New or expanded opportunities to interact with nongovernmental organizations or other civil society organizations</p> <p><input type="checkbox"/> New or expanded opportunities to participate in community-based organizations</p> <p><input type="checkbox"/> Increased knowledge or awareness among the general public on the status of marginalized groups</p> <p><input type="checkbox"/> Other (Please describe in the right-hand column)</p>	

<p>18. How will your organization benefit from this grant? (Please check <i>no more than two</i> answers. If more than two apply, please check the two most important answers.)</p>	<p>Please provide details:</p>
<p><input type="checkbox"/> Gain experience and competency in new areas <input type="checkbox"/> Gain higher visibility for the work of our organization <input type="checkbox"/> Develop new partnerships and linkages with other institutions (Please note) <input type="checkbox"/> Better positioned to gain access to additional funds <input type="checkbox"/> Other (Please describe in the right-hand column)</p>	

<p>19. Anticipated broad-ranging effects (Please check <i>no more than two</i> answers. If more than two apply, please check the two most important answers.)</p>	<p>Please provide details:</p>
<p><input type="checkbox"/> Promote public consensus and local ownership for reforms and for national policy reform or poverty reduction strategies <input type="checkbox"/> Enable the poor and marginalized to influence policy and program decisions <input type="checkbox"/> Contribute to poverty alleviation <input type="checkbox"/> Improve public transparency and accountability of development activities, contributing to the enabling environment for good governance. <input type="checkbox"/> Other (Please describe in the right-hand column)</p>	

Learning from Activity

20. How will you measure changes that result from this activity? (e.g. interviews, surveys, focus groups, community feedback, etc.)

21. How will you use or share what you learn about the effectiveness of this activity?

Management of Activity

22. Is this activity intended to be ongoing beyond the period for which support is being requested? If yes, how will your organization support this activity in the future?

23. Provide an activity implementation timetable showing only key events.

Date	Activity

24. What other organizations, if any, will be participating in the activity? Describe their roles.

Organization	Role

25. List the names and qualifications of key staff/volunteers responsible for activity implementation.

Name	Position	Key Responsibilities

Activity Income

26. Applicant contribution.	
In kind (describe):	US\$ _____
Cash:	US\$ _____
Total applicant contribution	Total: US\$ _____
27. Funding from other donors:	
(List all sources and give estimated amounts)	
<u>Source</u>	<u>Amount</u>
a.	US\$ _____
b.	US\$ _____
Total from other donors:	Total: US\$ _____
28. Total requested from the World Bank:	Total: US\$ _____
29. Total activity income from all sources:	US\$ _____

Budget for the Proposed Activity

Please (1) provide the necessary information for each budget item, and (2) indicate the funding source(s) that will cover the expense. Use as much space as necessary. All items must be related to the activity.

<u>Item</u>	Contribution from Applicant	Contribution from Other Donors	Contribution from the World Bank	Total
Professional Fees (list consultants and fees)				
Travel (specify)				
Equipment (specify)			World Bank Funding not allowed for equipment	
Supplies, Printing, Copying, Telephone, Fax, Postage, and Delivery (specify)				
Evaluation (specify)				
Total Expenses:				

Attachments

Please attach the following documents to your proposal, if available:

- ✓ Complete list of the applicant organization's senior staff and board of directors;
- ✓ Most recent annual financial statement listing income sources (audited if available);
- ✓ Organization's projected income and expense budget for current fiscal year, listing income sources;
- ✓ Copy of the applicant organization's registration status;
- ✓ Latest annual report.